| NAME, ADDRESS, AND TELEPHONE NUMBER OF PARTY: | RESERVED FOR CLERK'S FILE STAMP |
|---|---|
| **SUPERIOR COURT OF CALIFORNIA, COUNTY OF LOS ANGELES** | |
| COURTHOUSE ADDRESS: | |
| PLAINTIFF:<br><br>DEFENDANT: | |
| **APPLICATION AND ORDER FOR TRANSFER (SMALL CLAIMS)** | CASE NUMBER: |

## TO THE CLERK OF THE ABOVE-NAMED COURT:

| The small claims case is currently set as follows: | | | |
|---|---|---|---|
| Date: | Time: ☐ a.m. ☐ p.m. | Department: | Room: |

1. Defendant(s): _____ applies for an order under the provisions of Section 116.390 of the Code of Civil Procedure to transfer the above-entitled matter to the court named below.

2. The defendant has commenced a civil lawsuit against the plaintiff as follows:

   Department: _____

   Case Number: _____

   Date of Filing: _____

3. A true copy of the complaint is attached hereto and incorporated herein by reference.

**Important Notice:**
The defendant understands that unless he/she is otherwise notified by the court, that he/she must appear in the small claims court for the date and time the case has been scheduled.

I declare under penalty of perjury under the laws of the State of California that the information above is true and correct.

| _____ | _____ | _____ |
|---|---|---|
| Date | Type or Printed Name | Signature of Defendant or Defendant's Attorney |

## ORDER

Pursuant to the Code of Civil Procedure section 116.390(c), it is ordered that the small claims case be transferred to the following court:

Department: _____ Courthouse: _____ District: _____

Date: _____ Signature: _____
Judicial Officer



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