

REQUEST FOR COMPENSATION PROCEDURES

The Court ADR Committee has developed procedures for failure to notify the arbitrator or other court-connected alternative dispute resolution (ADR) neutral of settlement of a case at least two days prior to the scheduled hearing or session. Changes to LASC Rules, rules 7.9(f) and 12.5 were proposed and subsequently adopted. The Committee also undertook the task of developing an “Application and Motion for Compensation” form and procedure for filing of such.

The procedures for requesting compensation require the volunteer neutral to file the “Application and Motion for Compensation” form in the clerk’s office at the courthouse where the complaint was filed within 5 court days of the scheduled hearing or session. The form is a sufficient declaration and does not require a court appearance on the part of the neutral.

If appropriate, the court clerk should schedule the hearing and notice of hearing should be mailed to the parties and the neutral. If a dismissal has been filed, the court maintains jurisdiction to hear the Application and Motion for Compensation.